**VISION & MISSION ALIGNMENT WORKSHEET**

1. Company Vision Statement

Write out your company’s vision statement below:

2. Company Mission Statement

Write out your company’s mission statement below:

3. Team/Department Mission

What is the specific mission of this team or department? How does it align with the company’s broader mission?

4. Strategic Alignment Table

Fill in how your team’s key goals align with the company’s vision and mission.

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| **Team Goal** | **Aligned with Vision** | **Aligned with Mission** |
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